

ASIS Calgary / Southern Alberta Chapter

Monday, April 6, 2009

Fifth Avenue Place
420 - 2 Street SW
Calgary, AB

Attendees:	Gina Arbeau Vladimir Batinić Sean Bolli Doug Durant (c/c)	Glen Kitteringham Roger Maslen Michael Nagina (c/c) Ryan Petersen	Apologies:	Manuel Avila Kathy Macdonald James Sanford
Please read:				
Please bring:				

Old Business

(Details show current plus two months)

Sean called the meeting to order at 2:30.

Approval of Last Month's Minutes

MOTION:	<i>Delayed due to quorum of Executive not met at the beginning of the meeting.</i>		
MOVED:	SECONDED:		

Committee Reports:

2009-01.001	Treasurer's Report	Presenter:	Michael
Discussion:	<p>February: No Update.</p> <p><i>For detailed information about the Treasurer's Report or any other financial information, please contact: Michael Nagina, current Chapter's Treasurer at treasurer@asis162.org</i></p>		
Conclusions:	<p>March: MOTION: That payment be made to Manuel Avila for six months hosting costs for the website. MOVED: James SECONDED: Michael PASSED</p>		
Action items:	Person responsible	Deadline	
✓	✓	✓	

2009-01.002	Legislative Report	Presenter:	Gina / Glen
Discussion:	<p>February: No updates.</p> <p>March: Proposed legislation will not prevent / restrict employment within security industry for anyone who has minor criminal conviction(s). Glen has received the Discussion Guide from the Government of Alberta. Presentations / hearings will be held in Edmonton (03-16) and Calgary (03-26), with the deadline for comments being 03-20. Glen and Gina to discuss a potential pre-meeting.</p> <p>April: Letter being re-sent today to Solicitor General (Tammy). Gina and Doug (and Glen in the AM) attended the GoA presentations. The CPO (www.ifpo.org/products/index.html) and CGSB (www.techstreet.com/cgi-bin/detail?product_id=1541585) training programs are not being considered.</p>		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓	✓	

Discussion:	<p>2009 Guest Speakers</p> <p>January 15th: Dan Chervenka Symbolic Dynamics of Security February 19th: Don Muldoon Use of Force and Powers of Arrest March 19th: Maureen O'Hara-Leman World Skills Competition April 16th: Joanne Hahn and Greg Steinraths Graffiti May 21st: TBD TBD June 18th-19th: Tri-Lateral Conference, Deerfoot Inn and Casino September 17th: Ron Collins CCTV in Downtown Calgary October 15th: November 19th: Rob Anderson Update on Private Security Legislation December 10th: Mix-and-Mingle ASIS International Seminar and Exhibits: September 21st, 22nd, 23rd, 24th; Anaheim, CA</p> <p>February: Jim Edward has not responded so James will need help with suggestions. Other ideas, Grant Debruyne @ Grant Thorton (403) 390-6552 "CCTV and IT mix and Privacy Issue".</p> <p>March: Carl Jorgensen (CORE Products Group) has offered to assist James with the Program Committee.</p> <p>April: Added speaker and presentation title for April.</p>		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓	✓

2009-01.009	Webmaster Report	Presenter:	(Manuel)																													
Discussion:	<p>February: No updates.</p> <p>March: General Statistics:</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Hits</th> <th>Most Visited Page</th> <th>Hits</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>733</td> <td>Employment Opportunities</td> <td>128</td> </tr> <tr> <td>February</td> <td>652</td> <td>Employment Opportunities</td> <td>172</td> </tr> </tbody> </table> <p>Have received direct requests from employers asking to publish job postings.</p> <p>Luncheon Statistics:</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Confirmed Attendees (through website)</th> <th>Cancellations</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>39</td> <td>2</td> </tr> <tr> <td>February</td> <td>19</td> <td></td> </tr> </tbody> </table> <p>Site Modifications: A new section named 'Industry Events' was added to the site.</p> <p>Other: Results from ASIS 2008 Students Writing Competition were published. Information about Topic and Speaker for March Luncheon has not been received.</p> <p>Billing: Domain registration was renewed for 5 years (until 2014-02). Copy of invoice given to Chapter Treasurer at past luncheon. (Registration fee already reimbursed.) Billing history for 2009 presented in separate file. (Hosting fees were paid in advance, i.e. until 2009-07.)</p> <p>April: General Statistics:</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Hits to Home Page</th> <th>Most Visited Page</th> <th>Hits</th> </tr> </thead> <tbody> <tr> <td>March 2009</td> <td>688 (+ 5.52%)</td> <td>Employment Opportunities</td> <td>178 (+ 3.48%)</td> </tr> </tbody> </table>			Month	Hits	Most Visited Page	Hits	January	733	Employment Opportunities	128	February	652	Employment Opportunities	172	Month	Confirmed Attendees (through website)	Cancellations	January	39	2	February	19		Month	Hits to Home Page	Most Visited Page	Hits	March 2009	688 (+ 5.52%)	Employment Opportunities	178 (+ 3.48%)
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<p>Received direct requests to publish job postings from:</p> <ul style="list-style-type: none"> Aspen Properties <p>Luncheon Statistics:</p> <table border="1"> <thead> <tr> <th>Month</th> <th>Confirmed Attendees (through website)</th> <th>Cancellations</th> </tr> </thead> <tbody> <tr> <td>March 2009</td> <td>11 (- 42%)</td> <td>1</td> </tr> </tbody> </table> <p>Site Modifications: None</p> <p>Others:</p> <ul style="list-style-type: none"> Hosting services for domain asis162.org corresponding to April 2009 were paid by M. Avila. Note: This amount was paid in advance to M. Avila by Treasurer M. Nagina. <p>Copy of the statement will be converted to .pdf and sent to M. Nagina.</p>			Month	Confirmed Attendees (through website)	Cancellations	March 2009	11 (- 42%)	1
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Discussion:								
Conclusions:								
Action items:		Person responsible	Deadline					
✓		✓	✓					

2009-01.011	Tri-Lateral Security Conference	Presenter:	Glen and Kathy
Discussion:	<p>February: Two speakers lined up already. HTCIA have committed to the project and have promised to participate more than last year. Several thousands (\$) in sponsorship already committed.</p> <p>March: There are now five (5) organizations involved in hosting the Conference, thus the logo has been re-worked. The registration fee has been set at \$300.00, with \$25.00 discounts for early bird registration and being a member of one of the organizing groups. The Conference poster has been developed, and the website will be accepting on-line registrations this week. Things are going really well, including top notch presenters being confirmed. Simplex Grinnell has agreed to be a Gold Sponsor. Conference will be preceded by a three-day course offered by SANS (www.sans.org/calgary09_cs).</p> <p>April: CANASA has signed on as a Gold Sponsor, bringing the total to 12. As of a week ago, there are 42 registered attendees. Seven of ten speakers have been confirmed. The website (www.trilateralcalgary.ca) has been updated.</p>		
Conclusions:			
Action items:		Person responsible	Deadline
✓ Progress update at next meeting.		✓ Glen	✓

2008-01.016	Audit	Presenter:	Sean
Discussion:	<p>February: No updates.</p> <p>March: An alternate accountant is needed. James has a contact from whom he will get a cost estimate to do 2007 and 2008, and forward same to Michael.</p> <p>April: Michael to check with James. Roger will also speak with Gerard (Ernst and Young)</p>		
Conclusions:			
Action items:		Person responsible	Deadline
✓ Obtain cost estimate; forward to Michael		✓ James / Michael	✓

2009-01.024	Marketing Committee	Presenter:	Vladimir
Discussion:	<p>February: Kathy will work with Vladimir to help edit the work he has already put into the project.</p> <p>March: See postcard information included in Treasurer's Report. Details from Sponsorship section (2008-01.041) will be shown in this section going forward.</p> <p>April: Sponsorship details for website have been sent to Kathy.</p>		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓ Kathy and Vladimir	✓

2008-01.033	Pioneer Award	Presenter:	Glen
Discussion:	<p>February: Glen has suggested that a board be appointed from amongst the leadership along with perhaps one or two past recipients and to draft up some rules regarding the nomination and award procedures.</p> <p>March: Criteria are contributions to: 1) Impact on security industry in Canada, 2) ASIS Chapters in Canada, and 3) ASIS International as a whole. Glen has created an application template, and forwarded same to Bill Bradshaw and Paul Stanley. The nomination process needs to be started, with a goal of each Chapter nominating at least one person.</p> <p>April: Award will be "Canadian Pioneer of the Year" (Ron Minion Award), per the engraving on the award.</p>		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓ Glen	✓ PENDING

2008-01.040	Member Identification Badges	Presenter:	Mike
Discussion:	<p>February: No updates.</p> <p>March: Ryan will provide Michael with some cases for the storage of the ID badges. Future information for Name Tags section (2008-01.057) will be shown here.</p> <p>April: Michael has storage cases. Andrew has a few more badges made.</p>		
Conclusions:			
Action items:		Person responsible	Deadline
✓ Note to be sent to the Chapter membership to determine who needs / wants a new name tag.		✓ Kathy and James	✓ PENDING

2008-01.041	Sponsorship	Presenter:	Vladimir
Discussion:	<i>February:</i> Nil. <i>March:</i> <i>April:</i> Moved to Marketing (2009-01.024)		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓	✓ CLOSED

2008-01.043	Payment Options	Presenter:	Glen
Discussion:	<i>February:</i> No updates. <i>March:</i> Still need to contact person with RBC in Calgary. <i>April:</i> Michael has a call into Robert Britten to initiate the Visa / Debit process.		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓ Michael	✓ PENDING

2008-01.047	Chapter Banner	Presenter:	James
Discussion:	<i>February:</i> James will make a stand for display of the banner. <i>March:</i> Carried over. <i>April:</i> Not a high priority (given all of James' other work)		
Conclusions:			
Action items:		Person responsible	Deadline
✓ Investigate options and costs for a stand.		✓ James	✓ CLOSED

2008-01.048	Joint Luncheons (w/ SPIE)	Presenter:	Sean
Discussion:	<i>February:</i> No updates. <i>March:</i> No updates. <i>April:</i> Consensus to invite SPIE members to Mix-and-Mingle.		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓ Vladimir	✓ PENDING

2008-01.050	Annual Report	Presenter:	Glen
Discussion:	<i>February:</i> Nil. <i>March:</i> List of required items has been sent to Sean, Michael, Kathy; waiting for details. <i>April:</i> Glen has circulated draft for feedback.		
Conclusions:			
Action items:		Person responsible	Deadline
✓ Details to be submitted to Glen		✓ Sean, Michael, Kathy	✓ PENDING

✓	✓	✓ CLOSED
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2009-03.060	Drink Tickets	Presenter:	James
Discussion:	<p>March: James suggested issuing dinner drink tickets at the hosting luncheons only. No decision at this time.</p> <p>April: Carried over.</p>		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓	✓	

2009-03.061	Liability Insurance	Presenter:	
Discussion:	<p>March: A copy of the Liability Insurance from ASIS International was provided for inclusion in the Chapter records.</p> <p>April: CLOSED.</p>		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓	✓ CLOSED	

New Business

2009-04.062	Predictive Profiling & Security Questioning Seminar	Presenter:	Glen
Discussion:	<p>April: Glen has been contacted by Chameleon Associates, as they are looking for a partner in presenting this seminar. The two-day conference is currently being offered for US\$795 / US\$895 (www.chameleonassociates.com/seminars/events.php?date=2009-06-04), but could be offered at a lower rate for our membership / attendees in Calgary. There is a certain (\$) base cost, with three sets of dates currently available: October 12 / 13, October 15 / 16, October 29 / 30. Glen will send the course description to the Executive. (Also available at www.chameleonassociates.com/predictiveprofiling.php and www.chameleonassociates.com/securityquestioning.php.)</p> <p><i>For information about the costs associated with this event, please contact: Michael Nagina, current Chapter's Treasurer at treasurer@asis162.org</i></p>		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓	✓	

2009-04.063	Golf Tournament	Presenter:	Toger
Discussion:	<p>April: Tournament to be held on August 17, with a 2:00 shotgun start. Discussed whether same charities (Crime Stoppers and Poppy Fund) would receive proceeds. Assistance needed for sponsorship, prizes and Closest-To-The-Hole event.</p>		
Conclusions:	<p>April: MOTION: That payment (reimbursement) be made to Roger Maslen for the (\$) deposit for the 2009 ASIS Calgary Golf Tournament.</p> <p><i>For information about the costs associated with this event, please contact: Michael Nagina, current Chapter's Treasurer at treasurer@asis162.org</i></p> <p>MOVED: Michael SECONDED: Glen PASSED</p>		
Action items:	Person responsible	Deadline	
✓	✓	✓	

2009-04.064	Letters for Re-certification Points	Presenter:	Glen
Discussion:	<i>April:</i> Letters may be issued for attendance to 2008 Tri-lateral. Glen will provide same based on attendance records.		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓	✓

2009-04.065	Police and Private Security Awards	Presenter:	Sean
Discussion:	<i>April:</i> Meeting held with Denis O'Sullivan regarding security officer awards (one for southern Alberta, one for northern Alberta). The Calgary and Edmonton meeting dates would be different to allow a representative from the alternate Chapter to attend. Need a chair for this; may become part of vice-chair's responsibilities and/or share with Edmonton Chapter going forward. Sean has information.		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓	✓

2009-04.066	Chapter of The Year Award	Presenter:	Glen
Discussion:	<i>April:</i> Discussion regarding applying for this award. May become part of vice-chair's responsibilities going forward. Per www.asisonline.org/membership/volunteer-secure/awardscalendar.pdf , the due date is November 15 th , 2009. (www.asisonline.org/membership/volunteer-secure/chapteryearform.doc)		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓	✓

Adjourned at 4:00 PM.

Next Meetings:	Monday, May 4, 2009 at 2:30 PM.
Location:	Fifth Avenue Place, 420 - 2 Street SW, Calgary

The above minutes serve to record the discussions and action items of the meeting. (Note: In an effort to limit the length of printed copies of these minutes and thus be more environmentally aware, only the current and two (2) previous months of minutes are shown within this document.)

Please advise the writer of any discrepancies or omissions immediately.

Respectfully submitted,

Ryan Petersen, CPP
Secretary
ASIS Calgary / Southern Alberta Chapter