

ASIS Calgary / Southern Alberta Chapter

Monday, February 2, 2009

Fifth Avenue Place
420 - 2 Street SW
Calgary, AB

Attendees:	Sean Bolli Vladimir Batinić Doug Durant Kathy Macdonald Glen Kitteringham James Sanford	Apologies:	Gina Arbeau Roger Maslen Michael Nagina Christian Stenner Ryan Petersen Manuel Avila
Please read:			
Please bring:			

Old Business

(Details show current plus two months)

Sean called the meeting to order at 2:30.

Committee Reports:

2009-01.001	Treasurer's Report	Presenter:	Michael
Discussion:	For detailed information about the Treasurer's Report or any other financial information, please contact: Michael Nagina, current Chapter's Treasurer at treasurer@asis162.org		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓	✓

2009-01.002	Legislative Report	Presenter:	(Gina)
Discussion:	December: No updates. January: Nil. February: No updates.		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓	✓

2009-01.003	Newsletter Report	Presenter:	(Gina)
Discussion:	December: Andrew Boone and Gina are in the final stages of the newsletter and it will be sent out to the membership by the end of the week. January: Nil. February: No updates.		
Conclusions:			
Action items:		Person responsible	Deadline
✓	Next newsletter issued.	✓ Gina	✓ November 30, 2008

2009-01.004	Member Communications Report	Presenter:	(Kathy)
Discussion:	December: Nil.		

	<p>January: As part of the communications plan, part of the program includes professional postcards / information cards to distribute at luncheons, security events and for ASIS members to hand out to others who are not a part of the Chapter. Approved going forward with developing a few samples (in conjunction with working Vladimir) and then present them to the Executive for review / approval, as well as printing costs.</p> <p>February: An amalgam of both samples was agreed upon and a suggested variety of quotes will be obtained in units of 1000 up to 5000 will be issued for separate vote.</p>		
Conclusions:			
Action items:		Person responsible	Deadline
✓ Distribute an electronic copy of Member Communications Plan.	✓	Sean	✓

2009-01.005	Certification / Education Report	Presenter:	
Discussion:	<p>December: Seventeen (17) scheduled attendees. Twenty-two (22) copies of Dave Ray's book (A Security Practitioner's Practical Guide to the Law) have been ordered. Twenty (20) copies of the CPP Study Guide (13th Edition) have also been ordered. Sean, Terrance and Glen to meet again.</p> <p>January: Nil.</p> <p>February: Glen reported success in having 16 people sign up with 12 regular attendees each session.</p>		
Conclusions:			
Action items:		Person responsible	Deadline
✓	✓	Glen & Sean	✓

2009-01.006	Scholarship Report	Presenter:	Sean / (Gina)
Discussion:	<p>December: No applications received for 2008.</p> <p>January: Nil.</p> <p>February: No updates.</p>		
Conclusions:			
Action items:		Person responsible	Deadline
✓	✓	Gina	✓

2009-01.007	Program Report	Presenter:	James																														
Discussion:	<p>2009 Guest Speakers</p> <table border="0"> <tr> <td>January 15th:</td> <td>Dan Chervenka</td> <td>Symbolic Dynamics of Security</td> </tr> <tr> <td>February 19th:</td> <td>Don Muldoon</td> <td>Use of Force and Powers of Arrest</td> </tr> <tr> <td>March 19th:</td> <td>TBD</td> <td>World Skills Competition</td> </tr> <tr> <td>April 16th:</td> <td>Trish Kingsford</td> <td>TBD</td> </tr> <tr> <td>May 21st:</td> <td></td> <td></td> </tr> <tr> <td>June 18th-19th:</td> <td colspan="2">Tri-Lateral Conference, Deerfoot Inn and Casino</td> </tr> <tr> <td>September 17th:</td> <td></td> <td></td> </tr> <tr> <td>October 15th:</td> <td></td> <td></td> </tr> <tr> <td>November 19th:</td> <td>Rob Anderson</td> <td>Update on Private Security Legislation</td> </tr> <tr> <td>December 10th:</td> <td>Mix-and-Mingle</td> <td></td> </tr> </table> <p>ASIS International Seminar and Exhibits: September 21st, 22nd, 23rd, 24th; Anaheim, CA</p> <p>December: James has tried to contact Martin Chevetti (CPPS Gang Unit), Ed Yomans (CHR), Jim Edwards (YYC), Christian Stenner (Stampede Casino; moved to Cash Casino). Mark Bowden has expressed interest in assisting James. Dan Chervenka (SPIE) has been confirmed for as the January 2009 guest speaker; Sean will reciprocate by attending a SPIE luncheon as the guest speaker. George Bittman (Poppy Fund) and Crime Stoppers representative will attend the December 2008</p>			January 15 th :	Dan Chervenka	Symbolic Dynamics of Security	February 19 th :	Don Muldoon	Use of Force and Powers of Arrest	March 19 th :	TBD	World Skills Competition	April 16 th :	Trish Kingsford	TBD	May 21 st :			June 18 th -19 th :	Tri-Lateral Conference, Deerfoot Inn and Casino		September 17 th :			October 15 th :			November 19 th :	Rob Anderson	Update on Private Security Legislation	December 10 th :	Mix-and-Mingle	
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Discussion:	December: Need Michael to bring paperwork to Alex. Will combine the 2007 and 2008 audits.		
	January: Nil.		
	February: No updates.		
Conclusions:			
Action items:	Person responsible	Deadline	
✓ Sean to contact Auditor and confirm meeting date with Michael.	✓ Sean / Michael	✓	

2009-01.024	Marketing Committee	Presenter:	Vladimir
Discussion:	December: On behalf of Vladimir, Doug distributed a revised Chapter Support document. Discussion regarding levels, names, orders.		
	January: Nil.		
	February: Kathy will work with Vladimir to help edit the work he has already put into the project.		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓ Kathy & Vladimir	✓	

2008-01.033	Pioneer Award	Presenter:	Glen
Discussion:	December: Glen will be discussing details of this award with Paul Stanley and Bill Bradshaw.		
	January: Further to a conference call held before Christmas, a follow-up call is to be held later this week. Award is decided upon by past recipients. Criteria is unclear; contributions to: 1) security in Canada, 2) ASIS locally, and 3) ASIS in Canada. Suggestion that selection be done by Chapter Chairs, RVP, ARVPs.		
	February: Glen has suggested that a board be appointed from amongst the leadership along with perhaps one or two past recipients and to draft up some rules regarding the nomination and award procedures.		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓ Glen	✓ PENDING	

2008-01.040	Member Identification Badges	Presenter:	Mike
Discussion:	December: Two (20 cases with foam inserts will be purchased to store the member ID cards. Option of storing the cases at the DCC to be followed up.		
	January: Nil.		
	February: No updates.		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓	✓ PENDING	

2008-01.041	Sponsorship	Presenter:	Vladimir
Discussion:	November: Looking to accommodate smaller companies. Potential for 'host table' up to 'host luncheon'.		
	Levels of support Bronze (\$?), Silver (\$\$), Gold (\$\$\$). (For detailed financial information, please contact: Michael Nagina, current Chapter's Treasurer at treasurer@asis162.org)		
	Draft document presented as follows: <i>Chapter Support</i>		

	<ul style="list-style-type: none"> Through monthly luncheon support, companies reach many Calgary-based security professionals and be so doing advertise their organization which ultimately leads to a heightened awareness about their services and products. At the same time, the organization's contributions support the Chapter's important activity of providing a forum and an opportunity to learn, exchange ideas, establish new and strengthen old connections. <p><i>Support Benefits</i></p> <ul style="list-style-type: none"> Support benefits are available at each event, including supporter logo on the Chapter website announcing the monthly luncheon and recognition made by the Chapter Chair during the opening remarks. <p><i>Support Contribution</i></p> <ul style="list-style-type: none"> \$__ for one luncheon \$__ for two luncheons \$__ for three luncheons <p><i>Contact Us</i></p> <ul style="list-style-type: none"> For additional information, please e-mail _____. <p>Discussion included the potential for the supporter's logo being on the Chapter website for a 12-month period.</p> <p>December: Options to be communicated to membership via e-mail.</p> <p>January/February: Nil.</p>		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓	✓ PENDING	

2008-01.043	Payment Options	Presenter:	Glen
Discussion:	<p>December: Jason Casio (Toronto Chapter) has provided information. Sean and Michael to meet to discuss same.</p> <p>January: Nil.</p> <p>February: No updates.</p>		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓	✓ PENDING	

2008-01.047	Chapter Banner	Presenter:	James
Discussion:	<p>December: Need stand to display the banner.</p> <p>February: James will make a stand for display of the banner</p>		
Conclusions:			
Action items:	Person responsible	Deadline	
✓ Investigate options and costs for a stand.	✓ James	✓ PENDING	

2008-01.048	Joint Luncheons	Presenter:	Sean
Discussion:	<p>December: Sean will call Dan Chervenka to discuss further.</p> <p>January: Nil.</p> <p>February: No updates.</p>		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓ Vladimir	✓ PENDING	

2008-01.050	Annual Report	Presenter:	
Discussion:	<p>November:</p> <ul style="list-style-type: none"> • Donations • Scholarship • Networking • Community • Need to market better, show value-add • Outsource production of report; Glen to contact Nancy for discuss and request proposal with price. <p>Motion will be conducted by e-mail (see Appendix A - Process to Use Voting Buttons).</p> <p>December: Quotation for the production of the Chapter's annual report has been received. After discussion, Glen volunteered to complete the report.</p> <p>January/February: Nil.</p>		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓ Vladimir	✓ PENDING

2008-01.052	Executive Director	Presenter:	Glen
Discussion:	<p>November: Suggestion put forward for a full-time Executive Director for the Security industry in Canada. The person would be a legislative contact.</p> <p>December: Glen has drafted the job description for this position.</p> <p>January/February: Nil.</p>		
Conclusions:			
Action items:		Person responsible	Deadline
✓ Discuss further with Paul Stanley and Bill Bradshaw.		✓ Glen	✓ PENDING

2008-01.053	Paid Luncheon Speakers	Presenter:	James & Sean
Discussion:	<p>December: No progress to report.</p> <p>January: Conference call held with Keith Harper and Steve _____. Discussed potential topic of Counter Terrorism, environmental, gangs, potential for break-out sessions, related AB / TX demographics. Attendees will be vetted to allow for an open and free discussion. Next steps include: identify ASIS contact person (Terrance?); determine if the program should go forward; Steve to discuss with call back to Terrance within a week; best use of taxpayer dollars.</p> <p>February: We will be supplying the light lunch & snacks. Official date is March 25th 8AM to 4:30PM. Notices will be going out.</p>		
Conclusions:			
Action items:		Person responsible	Deadline
✓		✓	✓ PENDING

2008-01.054	Website - Photo Album Section	Presenter:	Manuel
Discussion:	<p>November: Discussion regarding the expansion of the Chapter website to include an album of photographs from Chapter events.</p> <p>December: Carried over.</p> <p>January/February: Nil.</p>		
Conclusions:			
Action items:		Person responsible	Deadline

✓	✓ Manuel	✓ PENDING
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2008-01.057	Name Tags	Presenter:	
Discussion:	<p>December: As some members have misplaced their ID cards and new members have not received one, Glen recommended the membership be canvassed to see who needs a new name tag.</p> <p>January: Nil.</p> <p>February: James to bring lanyards for name tags</p>		
Conclusions:			
Action items:	Person responsible	Deadline	
✓ Note to be sent to the Chapter membership to determine who needs / wants a new name tag.	✓ Kathy & James	✓ PENDING	

2009-01.057	Canadian Security Magazine Article	Presenter:	
Discussion:	<p>January: Brian Robertson wrote an article (www.canadiansecuritymag.com/Editorial/Why-security-industry-associations-are-in-trouble.html); attached below). Glen has submitted a response to Canadian Security Magazine; other submissions expected from Roger Maslen, Paul Stanley and Bill Bradshaw. Glen encouraged others to do so also. Potential titles for industry organization could be Canadian Security Industry Association (CSIA) or Association of Private Security Agencies (APSA).</p> <p>February: Retraction "of sorts" was submitted by the Author after having received numerous complaints and critical responses.</p>		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓	✓	

New Business

2009-02.058	Mount Royal College Career Festival	Presenter:	
Discussion:	<p>February: Career day is March 13th 09 (9AM to 3PM). Booth is to be setup by ASIS and we need volunteers to provide information about the Industry to Students. Sean, Kathy & James may be attending (Glen is not available). They are looking for more volunteers for the event as the more variety and people, which will allow multiple short shifts.</p>		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓	✓	

2009-02.059	ASIS Executive Lunch	Presenter:	
Discussion:	<p>February: Executive "thank you" lunch to be held February 13th at Red Water Grill. Reservation for 10 from 11:30 to 1:30</p>		
Conclusions:			
Action items:	Person responsible	Deadline	
✓	✓	✓	

Adjourned at 4:40 PM.

Next Meetings:	Monday, March 2, 2009 at 2:30 PM.
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Location:	Fifth Avenue Place, 420 - 2 Street SW, Calgary
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The above minutes serve to record the discussions and action items of the meeting. (Note: In an effort to limit the length of printed copies of these minutes and thus be more environmentally aware, only the current and two (2) previous months of minutes are shown within this document.)

Please advise the writer of any discrepancies or omissions immediately.

Respectfully submitted,

James Sanford (on behalf of Ryan Petersen)
Vice Chair
ASIS Calgary / Southern Alberta Chapter