

**ASIS Calgary / Southern Alberta Chapter #162**

Date:	Wednesday, January 14, 2015	Location:	Fifth Avenue Place: 420 – 2 <sup>nd</sup> Street SW, Calgary, Alberta
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ASIS Chapter 162 Executive Meeting Minutes	
Facilitator	Parnell Lea
Note Taker	Jody Reid
Present	Roger Maslen, Terri Govang, Ron Stewart, Jeff Bzowey, James Sanford, Vladimir Batinić
Absent	Doug Durant, Paul Bates, , Tim McCreight, , Ray McPhee, David Kozuchar

Parnell called the meeting to order at 1409hrs.

Motion	Moved:	Seconded	Vote
Approve the Meeting Minutes from December, 2014.	Parnell	James	Passed

Program Report 2014 – Speakers			
Month	Topic	Speaker(s)	Attendance
January	Tactical Analytics	George Veenhuysen	
February			
March	Active Assailant/Shooter (breakfast session)	Inspector Chris Butler	
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

Program Report	
1406.02	<p>Motion by Ron to remove the local chapter dues (\$20). Second Ray. All in favour.</p> <p>Will announce in January. To review the luncheon costs for Danish Canadian Club, suggestion today is to raise luncheon fees \$5 to cover loss of local dues. Tim commented that Edmonton and BC have done the same to reduce the administration involved and questions re value.</p> <p>September update: James motioned to stop collecting dues September 1, 2014. Vlad seconded. All in favour.</p> <p>James will announce at September Luncheon</p> <p>James to have posted to website the day after the Luncheon</p> <p>Webmaster to remove PayPal button option</p> <p>October Update: Announced at September meeting. Email sent to members</p> <p>November Update: ask Lee to send another email to advise. James has had webmaster remove from website.</p>
1411.01	<p>Need to start discussions to renew the Danish Canadian Club agreement.</p> <p>Review the menu to help keep it interesting.</p> <p>January Update: James has the contract. Meeting with Peter this week to confirm if there is a price increase and sign-off on the contract.</p>
1501.01	<p>Breakfast session February 25, 2015</p> <p>Danish Canadian Club confirmed with breakfast</p>

<b>National Security Agenda (Parnell Lea)</b>	
1501.01	Nothing to update

<b>Regional Meeting (Parnell Lea)</b>	
1501..01	Nothing to update

<b>Website Report (Chris Wood / Lee Williams)</b>	
1406.01	Tim discussing as a larger leadership group about linking websites, Facebook, LinkedIn throughout Canada. Meeting June 19 to discussion. Tim will bring up and report back.
1409.01	<p>Exploring options of a volunteer within the chapter to take over website. Ray/Denise also checking with companies they know on month-to-month management costs.</p> <p>October Update:</p> <p>ASIS Canada – potential to standardize across country</p> <p>Chris Woods – asked for pricing to provide 2-3hrs support per month</p> <p>Soft Elephant – no update</p> <p>Ray McPhee’s contact – no update</p> <p>Mt Royal Support (James) – no update</p> <p>Advertisement (Parnell) – written. To be sent out for review.</p> <p>November Update: Motion by James to discuss with Terri and have her explore.</p> <p>December update: Parnell advised that National group is proposing a national website and each chapter would have a page. More to come at a later date. All other plans/options on hold for now.</p> <p>January Update: No update.</p>

<b>Golf Tournament (Roger Maslen)</b>	
1412.01	<p>Roger has confirmed Monday, August 10, 2015 and a 1pm shotgun start with Lynx Ridge. Roger will pay the \$900 deposit and will seek reimbursement from the chapter. Motion: Ray. Second: Jody. All in favour.</p> <p>January Update: Roger has delivered cheque to hold 2015 date. James reports \$7,900 after expenses for golf tournament. James motioned to bump up to \$8k. Jody seconded. All in favour.</p>

<b>CPP Review (Ray L. McPhee / Parnell Lea)</b>	
1408.01	<p>Fall session has been advertised. 4 people registered. We need to advertise to make the required 10.</p> <p>September Update: Have 10 registered and paid. One additional registered but not yet paid. October Update: Cheque needed for 50% \$2,593.50. James to meet with Parnell.</p>

<b>PSP Review</b>	
1312.01	PSP Review on hold for now. Only one person registered. Will try again in spring (April)
1408.01	<p>Will send out an email requesting response if interested in ASIS hosting a PSP (Parnell). If not the interest maybe we can help facilitate a study group.</p> <p>September Update: Have received notice that there are 3 individuals interested in a study group. Parnell to organize and get folks together then they can organize from there.</p> <p>January Update: Parnell has a list of 9. Wanted to wait until after Christmas, and will be setting up the first meet in the next month.</p>

<b>PSI Course</b>	
1303.01	Group to review and ask if there is interest within the chapter to have a study group.

<b>CPTED Course (Parnell Lea)</b>	
1501.01	No current update

<b>Sponsorship Report (Paul Bates)</b>	
1402.01	<p>Paul to call Doug Durant to discuss Contava sponsorship. They want to be involved, but want the money to go to something specific.</p> <p>Update May: Contava and Tyco sponsorship, James sent outline and Doug Durant to send cheque for Gold Sponsorship. A letter to be generated and submitted for clarification.</p> <p>October Update: James meeting with Doug from Contava October 7. November update: James sent Doug an email to find out commitment or not.</p>
1403.01	<p>Need to explore sponsorship options.</p> <p>Tyco has submitted \$2,500 (September to June) as a Gold Sponsor.</p> <p>Need to define dollar amounts and what the sponsor gets at each level for Gold, Silver, and Bronze.</p>
1409.01	<p>Parnell provided a sponsorship menu for review by next meeting and provide feedback/comments.</p> <p>October Update: Parnell to complete final draft November Update: Discussion and update draft. Parnell to update draft and distribute. January Update: Final draft distributed by Parnell for comment.</p>
1410.01	Parnell to create a checklist for Tyco in regards to the sponsorship report
1411.01	Parnell has donated \$500 to the ASIS Foundation.

<b>Communication Committee (Ron Stewart)</b>	
1501.01	No update.

<b>Legislative Report (Parnell Lea)</b>	
1501.01	No update.

<b>Membership Report (Jeff Bzowey)</b>	
1501.01	No update. Continuing to update as required.

<b>ASIS Women in Security Group (Terri Govang)</b>	
1501.01	Planning for mid-March. Looking at Moxies downtown at the Sandman. 7am-9am networking event. No cost to book the room prior to. Will look toward sponsorship opportunity to cover breakfast.

<b>ASIS Young Professionals Group (Vladimir Batinić)</b>	
1408.02	Next event planned at The Garage in Eau Claire for October 9 September Update: There will be no speaker. Mix and Mingle format. Convergent to sponsor.  October Update: check on advertising. First event under Vlad. Next event will be January or February.  November Update: event went well. 20 people attended. More young professionals, not as many senior members. Brief survey captured event – 16 people responded. All enjoyed. 14 people wanted bowling to be future event.
1501.01	Next event Thursday, January 29, 2015 5:30-7:30pm at University of Calgary Downtown Campus. Host and sponsor Commissionaires.

<b>Mount Royal University Bursary</b>	
1408.02	Mount Royal Bursary currently \$500. MRU has requested (as per letter dated July 25, 2014) of a top up of \$342.00. Motion: Ron, Seconded: Jody, All in favour. Passed. September Update: Letter from MRU has arrived. Parnell to pass on to James for top-up fees to be paid.  November Update: Thursday November 20 at 5pm-6:30pm event to hand out bursary to Katrina Kaufman.

<b>New Business</b>	
1501.01	Strategy Conversation - 2015 focus: <ol style="list-style-type: none"> <li>1. Expand within the membership</li> <li>2. Photos – find a designated photographer to ensure we have photos to share on the website</li> <li>3. Executive team growth and executive position replacements</li> </ol>

Meeting was adjourned at approximately 1604hrs.

The above minutes serve to record the discussions and action items of the meeting.  
Please advise the writer of any discrepancies or omissions immediately.

Respectfully submitted,

Jody Reid  
Chapter Secretary