

ASIS Calgary / Southern Alberta Chapter #162

Date: Monday, February 2, 2015 Location: Fifth Avenue Place: 420 – 2nd Street SW, Calgary, Alberta

ASIS Chapter 162 Executive Meeting Minutes	
Facilitator	Parnell Lea
Note Taker	Jody Reid
Present	Terri Govang, Ron Stewart, James Sanford, Vladimir Batinić, Ray McPhee, Tim McCreight
Absent	Doug Durant, Paul Bates, David Kozuchar, Roger Maslen, Jeff Bzowey

Parnell called the meeting to order at 1401hrs.

Motion	Moved:	Seconded	Vote
Approve the Meeting Minutes from January 14, 2015.	Vladimir	Ron	Passed

Mount Royal University Bursary	
1408.02	Mount Royal Bursary currently \$500. MRU has requested (as per letter dated July 25, 2014) of a top up of \$342.00. Motion: Ron, Seconded: Jody, All in favour. Passed. September Update: Letter from MRU has arrived. Parnell to pass on to James for top-up fees to be paid. November Update: Thursday November 20 at 5pm-6:30pm event to hand out bursary to Katrina Kaufman.

Program Report 2014 – Speakers			
Month	Topic	Speaker(s)	Attendance
January	Tactical Analytics	George Veenhuysen	21
February			
March	Active Assailant/Shooter (breakfast session)	Inspector Chris Butler	
March			
April			
May			
June			
July			
August			
September	Surveillance Detection	Ray McPhee	
October			
November			
December			

Sponsorship Report (Paul Bates)	
1402.01	Paul to call Doug Durant to discuss Contava sponsorship. They want to be involved, but want the money to go to something specific. Update May: Contava and Tyco sponsorship, James sent outline and Doug Durant to send cheque for Gold Sponsorship. A letter to be generated and submitted for clarification. October Update: James meeting with Doug from Contava October 7. November update: James sent Doug an email to find out if Contava will commit to sponsor or not.
1403.01	Need to explore sponsorship options. Tyco has submitted \$2,500 (September to June) as a Gold Sponsor. Need to define dollar amounts and what the sponsor gets at each level for Gold, Silver, and Bronze.
1409.01	Parnell provided a sponsorship menu for review by next meeting and provide feedback/comments. October Update: Parnell to complete final draft November Update: Discussion and update draft. Parnell to update draft and distribute. January Update: Final draft distributed by Parnell for comment.
1502.01	ASIS Foundation Scholarship

	Send out membership asking people interested in the scholarship to submit an application by March 31, 2015. A decision will be made at the April Executive Meeting by the Chapter Executive on who to award the scholarship to. The scholarship value will be \$1,000, which will be matched by ASIS International. Parnell motion. James second. All in favour.
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Golf Tournament (Roger Maslen)	
1412.01	Roger has confirmed Monday, August 10, 2015 and a 1pm shotgun start with Lynx Ridge. Roger will pay the \$900 deposit and will seek reimbursement from the chapter. Motion: Ray. Second: Jody. All in favour. January Update: Roger has delivered cheque to hold 2015 date. James reports \$7,900 after expenses for golf tournament. James motioned to bump up to \$8k. Jody seconded. All in favour.

Luncheon / Event Planning	
1411.01	Need to start discussions to renew the Danish Canadian Club agreement. Review the menu to help keep it interesting. January Update: James has the contract. Meeting with Peter this week to confirm if there is a price increase and sign-off on the contract. James motion to keep costs to members the same for luncheons. Parnell second. All in favour.
1502.01	Tim going to talk to Owen Keys re City CCTV for potential speaker February 19. Alternate Tim could host quick Q&A on physical & IT convergence + Dave Tyson's Canadian Chair video that focuses on same topic. Other potential speakers (Parnell to update the speaker monthly chart and send out to the Exec group)
1502.02	Active Assailant Presentation (Tuesday, March 10, 2015), new date set. Sent out to people that had registered for the February breakfast February 2 to allow for preregistration. Jody will send new flyer to Ron for posting Wednesday, February 4 for all members. Parnell will send Edmonton Chapter Chair to Jody to pass-on flyer for interested personnel (Tim to send to Parnell) Advertise with BOMA on February 16. Jody to send flyer to Parnell to send to BOMA.

CPP Review (Ray L. McPhee / Parnell Lea)	
1502.01	No update in 2015

PSP Review	
1408.01	January Update: Parnell has a list of 9. Wanted to wait until after Christmas, and will be setting up the first meet in the next month. February Update: No update

PSI Course	
1502.01	No update in 2015

CPTED Course (Parnell Lea)	
1502.01	No update in 2015

Website Report (Chris Wood / Ron Stewart)	
1406.01	Tim discussing as a larger leadership group about linking websites, Facebook, LinkedIn throughout Canada. Meeting June 19 to discussion. Tim will bring up and report back.
1409.01	Exploring options of a volunteer within the chapter to take over website. Ray/Denise also checking with companies they know on month-to-month management costs. October Update: ASIS Canada – potential to standardize across country Chris Woods – asked for pricing to provide 2-3hrs support per month Soft Elephant – no update Ray McPhee's contact – no update

	<p>Mt Royal Support (James) – no update Advertisement (Parnell) – written. To be sent out for review.</p> <p>November Update: Motion by James to discuss with Terri and have her explore.</p> <p>December update: Parnell advised that National group is proposing a national website and each chapter would have a page. More to come at a later date. All other plans/options on hold for now.</p> <p>January Update: No update. February Update: Tim – still working toward a national program for websites.</p>
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Communication Committee (Ron Stewart)	
1501.01	No update.

ASIS Women in Security Group (Terri Govang)	
1501.01	<p>Planning for mid-March. Looking at Moxies downtown at the Sandman. 7am-9am networking event. No cost to book the room prior to. Will look toward sponsorship opportunity to cover breakfast.</p> <p>February Update: 10 confirmed attendees at this point. Still looking for a sponsor.</p>

ASIS Young Professionals Group (Vladimir Batinić)	
1408.02	<p>Next event planned at The Garage in Eau Claire for October 9 September Update: There will be no speaker. Mix and Mingle format. Convergent to sponsor.</p> <p>October Update: check on advertising. First event under Vlad. Next event will be January or February.</p> <p>November Update: event went well. 20 people attended. More young professionals, not as many senior members. Brief survey captured event – 16 people responded. All enjoyed. 14 people wanted bowling to be future event.</p>
1502.01	<p>Next event Thursday, January 29, 2015 5:30-7:30pm at University of Calgary Downtown Campus. Host and sponsor Commissionaires. February Update: 13 people attended. Next event April or May.</p>
1502.02	<p>Climb for Wilderness (climb up Calgary Tower) April 18 to raise money for Alberta Wilderness Association. Four person team signed-up. Goal to raise \$500 as a team.</p>

Legislative Report (Parnell Lea)	
1502.01	No update.

National Security Agenda (Parnell Lea)	
1501.01	Nothing to update

Regional Meeting (Parnell Lea)	
1501.01	Nothing to update

Membership Report (Jeff Bzowey)	
1501.01	Nothing to update

1502.01	<p>Insurance requirements. Parnell looking in to in order to ensure we have the proper insurance coverage as questions have been raised within Canadian Chapters. Parnell to ask ASIS International for a copy of what coverage we actually have.</p>
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New Business – shown in red numbering through meeting minutes
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Meeting was adjourned at approximately 1535hrs.

The above minutes serve to record the discussions and action items of the meeting.

Please advise the writer of any discrepancies or omissions immediately.

Respectfully submitted,

Jody Reid
Chapter Secretary