

ASIS Calgary / Southern Alberta Chapter #162

Date:	Monday, March 10, 2013	Location:	Fifth Avenue Place: 420 – 2 nd Street SW, Calgary, Alberta
-------	------------------------	-----------	---

ASIS Chapter 162 Executive Meeting Minutes	
Facilitator	Parnell Lea
Note Taker	Jody Reid
Present	Stefan Amaral, Roger Maslen, Ray McFee, Jeff Bzowey
Absent	Mike Callaghan, Kevin Jordan, Doug Durant, Kathy MacDonald, Laurie Martick, James Sanford, Denise Hutchings, Scott Young, Lee Williams, Paul Bates, Ron Stewart

Parnell called the meeting to order at 1414hrs.

Motion	Moved:	Seconded	Vote
Approve the Meeting Minutes from February 10, 2014.	Jeff Bzowey	Ray McFee	Passed

Program Report 2014 – Speakers			
Month	Topic	Speaker(s)	Attendance
January	Women In Security & Young Professionals (new groups)	Denise Hutchings & Scott Young	
February	CATSA – Canadian Air Transport Security Authority	Shannon Martens	
March	Door Hardware & How It Relates to Building Security	Geoff Harche & Jeff Wilson	
April	War Zone Security	Kim Greenizan	
May	Idle No More Panel (ASSIST, Oil Reps, CPS, Aboriginal Affairs)	TBD	
June	RMI Consultants	TBD	
July	No Meeting		
August	Breakfast Meeting - TBD		
September	Hotel Security	Brett Smith	
October	Emergency Response	Brian Kitching, UofC	
November	(Open)		
December	Christmas Event (TBD)		

Program Report	
1310.03	Elections for executive Positions will be completed in November – Parnell Update - January 2014 - All four Executives voted in for another term. Sworn in by Tim at December Christmas Mixer.
	August – Breakfast – RCMP Corruption of Foreign Officials (3-4 week) Paul SOLGEN (Parnell)
1403.01	Mixer after the Executive Meeting. Start April – Parnell to check Boston Pizza Chinook. Invite to go out to tell members to drop by for a drink after the Executive Meeting.

National Security Agenda (Parnell Lea)	
1402.01	Nothing to update

Regional Meeting (Parnell Lea)	
1303.01	Nothing to update

Web Site Report (Chris Wood / Lee Williams)	
1402.01	Lee working with Chris to make site easier to modify. Parallel site created and Lee learning. Lots of current available positions being sent in to Lee and being posted. March Update – Still having issues with the website as Lee is posting, but not showing up on page. Working with Chris to rectify.
1402.02	Need to renew domain name. Parnell to follow-up to find out if that was changed over. March Update – domain name has now been moved to Chris to control.
1402.03	Still looking for new/local webmaster

Golf Tournament (Roger Maslen)	
1402.01	Roger met with Terry & Aaron from Crimestoppers they'd like to work together. Crimestoppers looking to really put in some effort and increase sponsorship. Crimestoppers asked if we get liability insurance. We have not done this in the past. Will look in to. Monday, August 11, 2014 – deposit paid by Roger to secure the date.
1402.02	Motion Parnell 100% of golf donations to Crimestoppers & 100% of Christmas to Salvation Army. Ron Second. All in favour.
1403.01	Volunteers have stepped forward: John Walen – help with registration Micheal Negera – help with prizes Crimestoppers – looking in to corporate sponsorship and getting athletes involved. Still working through details.

CPP Review (Ray McFee / Parnell Lea)	
1401.01	Ray and Parnell to modify PSP RFP and adapt to reflect the requirements for a CPP RFP. Plan to get out February. Replies March 15. Chosen successful proponent end of March 2014 Update Feb: Ray to get information to Lee Williams February 11 for posting.

PSP Review	
1312.01	PSP Review on hold for now. Only one person registered. Will try again in spring (April)

PSI Course	
1303.01	Group to review and ask if there is interest within the chapter to have a study group.

CPTED Course (Parnell Lea)	
1303.02	Parnell and Ray to review the PSP RFP and adapt to reflect the requirements for a CPTED RFP.
1402.01	Parnell to talk to Gerry Bailey regarding what police are doing and then need to determine next steps on where we want to go with it March Update – Gerry doesn't think there should be an issue inviting members. Historically it has filled with police prior to being able to put out. More to come at later date.

Sponsorship Report (Paul Bates)	
1402.01	Paul to call Doug Durant to discuss Contava sponsorship. They want to be involved, but want the money to go to something specific.

Security Canada Alberta Conference (Parnell Lea)	
1402.01	General Topic: Critical Infrastructure May 8, 2014 Deerfoot Inn & Casino Update: February – Parnell to set-up a meeting with Steve (CANASA) Volunteers to assist: Lee, Ray,
1403.01	Speakers needed x 6: 1. Carlton University Professor – Critical Infrastructure (confirmed) 2. ASSIST – Rick Saunders (confirmed)

Communication Committee (Lee Williams & Ron Stewart)	
1302.02	Reminder notices for luncheons not being received by everyone. Need to investigate why.
1303.01	Need to determine a standard for setting out reminders, etc so we stay consistent (Update May) – Parnell, Lee & Ron met April 29 to clarify. Lee is the point person. Ron will back-up when Lee not available.
1402.01	Jeff working on the membership list to work out update process.

Legislative Report (Parnell Lea)	
1402.01	New payment system is much easier. New online background check is in the works.

Membership Report (Jeff Bzowey)	
1403.01	<p>1. There are several incomplete Chapter Membership list(s), and given that every Chapter Member must be an ASIS International Member, I sent an e-mail to ASIS International asking for a current list of International Members who fall within the jurisdiction of our Chapter. Waiting for reply.</p> <p>2. Once I have the current membership list from ASIS International, I will be e-mailing a questionnaire to the “official” Chapter Membership soliciting Member input on the Chapter - I will send my draft of questions to the Chapter Executive for input before sending it out.</p> <p>3. Once the survey has gone out to the official Chapter Membership, I will broadcast a message on the LinkedIn Chapter group to solicit feedback from those who are not ASIS International and/or Chapter Members.</p> <p>4. Given new legislation that will take effect this July with respect to electronic solicitations/communications (and other legal and privacy considerations), as a Chapter.</p>

ASIS Women in Security Group (Denise Hutchings)	
1311.01	<p>Major Concerns Identified:</p> <ul style="list-style-type: none"> • Leadership • Technical expertise • Balancing work/home life <p>Ray – WINK group as possible presenter</p> <p>Group to meet once per month.</p> <p>Denise has been reaching out to women in the industry and there is a great deal of interest already.</p>

ASIS Young Professionals Group (Scott Young)	
1311.01	<p>Scott looking at a quarterly meeting with a senior member there to share their story. Encourage ASIS members to bring a young professional to the luncheons.</p> <p>December Update: Scott to present and announce in January. Scott considering promoting sponsorship for these meetings. Will put something together to distribute in the New Year.</p> <p>January Update: Scott introduced the new group to the luncheon members and is promoting with contacts.</p>
1403.01	First meeting went really well. Approximately 30 people attended and Glen Kitteringham and Parnell Lea spoke to the persons in attendance.

New Business	

Meeting was adjourned at approximately 1507hrs.

The above minutes serve to record the discussions and action items of the meeting.
Please advise the writer of any discrepancies or omissions immediately.

Respectfully submitted,

Jody Reid
Chapter Secretary